Recommendation Number	Report Year	TB Review Recommendations	Hawaii AVIC/HDOA State Veterinarian	Plan or Action	Additional Information (Attachments)	Status
1	2023	Increase HDOA staff positions on the island of Moloka'i to improve work efficiency and provide functional redundancy for the HDOA Livestock Inspector when not available.	This Recommendation has been implemented. Two positions: one Veterinary Medical Officer II and one Livestock Inspector II were previously established and are under recrutiment by the state Department of Human Resources Development.	Interview and fill positions when list of qualified candidates is provided to the Division.	Initial funding for 1 year was extended and incorporated into annual budget.	In progress awaiting list of candidates for interviews.
2	2023	Complete removal and postmortem examination of remaining five HI 22C exposed trace swine and submit all related indemnity documentation to HI VS by September 1, 2023	All but one (boar) of the HI 22C exposed trace swine have been removed with NVL. The remaining exposed trace boar is scheduled to be home slaughtered in November.	Observed home slaughter to verify absence of lesions and confirm removal of the swine.		In-progress
3	2023	Establish a Standard Operating Procedure (SOP) that prioritizes work activities for field personnel.	Field personnel on Molokai currently consists of one livestock inspector whose primary duties includes performing and assisting in activities outlined in the MOU. An SOP will be developed by the end of the calender year to assist in the training of an additional livestock inspector and to ensure off island personnel can provide coverage when a resident livestock inspector is not available.	Develop SOP.	10/23 draft attached.	In-progress.
4	2023	Work with VS and WS to develop a written SOP for wildlife surveillance testing.	A written SOP for wild-life surveillance testing will be developed.	Develop SOP in conjunction with VS and WS.	10/23 draft attached.	Ongoing
5	2023	Complete migration of TB program data and management to SCS	All current TB program data are being entered in SCS. Historically data is still being migrated to SCS.	Continue entering new data in SCS and finish migration of historical data.		In-progress
6	2023	Consider developing electronic version of movement permits to improve efficiency and reduce work burden on staff.	This recommendation is under discussion with a computer software/systems vendor that is working on another segment (dog & cat) system for the Division. Tentative plan is to have access to digital request/form on internet via portal linked to system that staff can review requests, approve/deny and issue/withhold.	An electronic version of the DC 44 has been created. Will also explore feasibility based on form deployment interfacing with existing database system and availability of funds.		In-progress. Started discussions. Actual planning feasibility studies projected summer 2024.
7	2023	Establish a BBH program SOP that incorporates the MOU requirements for official ID, annual inspections, herd reconciliations, and movement data.	This recommendation has been started but not completed. Planned considerations include: 1. Inspect, do herd count and sex, 2. ID animals 3. ID location 4. Sign off BBH appl. 5. review info. 6. Get Chair approval/sig as appropriate 7. copy of signed agreement back to owner along with outline of BBH criteria/conditions.	Post-chair approved BBH form on website and develop SOP which clarifies aspects not addressed on the form.	Approved BBH form and SOP attached	In-progress