



Note: The purpose of this document is to serve as a guide or script to follow when calling companies who may be able to provide carbon material for emergency mortality composting.

PLANNING THE CALL

The caller needs to be familiar with the Carbon Source Job Aid.

Use as reference during discussion:

- ◆ Carbon Source Job Aid
- ◆ Procuring DUNS and SAM numbers for federal contracting, or state contracting information.

Please check this website for any quarantines on the carbon material to ensure the shipment doesn't violate Plant Protection and Quarantine restrictions <https://www.aphis.usda.gov/aphis/ourfocus/planthealth/plant-pest-and-disease-programs/pests-and-diseases>.

IDENTIFY YOURSELF AND ASK FOR THE OWNER/MANAGER

Hello, I'm (name) with the (organization). We are preparing for potential animal disease outbreaks in our state and composting is one of our options for carcass disposal. (Stress this point)—There is no disease currently going on, this is only for planning purposes. To adequately compost, we will need wood chips, shavings, and similar carbon materials, and your company has been suggested as a potential supplier. We wanted to find out if you have this **material** and if you might be interested in providing it in an emergency? (If they are interested, what kind of materials can they provide?) _____

The **material** must meet certain specifications to be effective. Reference APHIS Carbon Source Job Aid, e-mail if possible. (If owner/manager can meet the specification, continue; otherwise thank them for their time and ask if they know any other potential suppliers, then end call.)

Depending on the size of an infected farm, we might need to order the material by the truckloads for delivery within 48 to 72 hours so the carcasses can be quickly composted. This is only for livestock and poultry. Transportation could be contracted if you do not have the vehicles to move large quantities of materials.

(If the owner/manager can meet the need, continue; if not, thank them for their time and ask if they know any other potential suppliers, then end call.)

We will not be able to guarantee that you will be contacted, and we are currently collecting this information for planning purposes only. Any order would be placed by contracting officials at the time of the emergency if funds are available. If you're interested in helping, we could put you in

contact with someone that could give you more details on contracting with the state or federal government. You would be paid fair market price for the materials and this would be negotiated at the time of the emergency.

We hope that we would never have to face the situation in (their State), but if you're interested, may we add you to our list of potential suppliers? No Yes **If yes, continue. If no, thank them and ask if they have any other recommendations, and end call.** _____

Thank you for your help. We would like to verify we have your accurate contact information and would like to ask a few questions, if that's OK with you?

Plant name:

Physical address: _____ Mailing address: _____

GPS coordinates, if known (for mapping over agricultural areas): _____

Contact names (at least two people)

Name: _____ Name: _____

Phone numbers Phone numbers:
Cell: Work: Cell: Work:
After hours: _____ After hours: _____

What products could they supply? _____

Do they have trucks capable of delivering the product? No Yes—How many trucks could they make available in an emergency? _____

How far away could they travel to deliver product? _____

Would they be willing to allow someone to inspect the product for suitability in advance?
 No Yes

Provide (your contact information) for further questions or (their State or federal contact information).

Thank you for your help. (End the call.)